

OUTLINE YOUR DRAFT:

Create a numbered list on a clean piece of paper, or use the additional sheet provided. Each number represents to a paragraph in your draft. For each paragraph and corresponding number, list the following:

- A one sentence synopsis of what the paragraph covers
- What the purpose of the paragraph is and how it contributes or works toward your thesis

For example, your list might look like this:

THESIS:

Paragraph 1.

Paragraph 2.

Paragraph 3.

Paragraph 4.

Paragraph 5.

Paragraph 6.

Once you completed this task, analyze your outlined essay.

WHAT TO LOOK FOR:

- Paragraphs lacking identifiable/explicit purpose
- Paragraphs not directly working toward thesis OR confusion about how paragraph works toward thesis
- Overlapping of ideas
- Undeveloped/Underdeveloped ideas (too many points in one paragraph/no point or unclear point)
- Examples to illustrate and explain your point

Additional Questions:

- What is left out, implied or overlooked?
- Missing positions? Opposition?

REVISE:

Your next step is to revise so each paragraph has a solid point and purpose, and it connects to your thesis statement. You might also consider reorganizing your ideas in a more logical or appropriate structure.

THESIS:

Paragraph 1.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Paragraph 2.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Paragraph 3.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Paragraph 4.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Paragraph 5.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Paragraph 6.

- A one sentence synopsis of paragraph:

- What is the purpose of the paragraph and how does it contribute toward your thesis:

Continue the same process with all remaining paragraphs.